



Safe Kids of St. Joseph County General Meeting Minutes March 1, 2007

Attendance: Alice Blakesley, Trish Adams, Carla Bice, Margaret O'Hearn, and Rita Wiginton

Minutes of the Previous Meeting were not email as expected.

Financial Report: \$623.66 with outstanding bill for purchasing a safety jacket for the crossing guard who participated in the Walk to School program and Thank you cards to print Safe Kids Logo and postage for sending, and banner.

Old Business:

Financial Audit: Signed and will update monthly.

CPST Courses – Paige Smith is coordinating a course to be offered at Memorial Hospital April 19, 20, 26, and 27. As soon as the instructors are committed it will be posted with Safe Kids. This course is by invitation only at the present time and Paige will let us know if it opens up. Carla has 2 people interested in attending and Rita has 1. Will check with Paige and bring back to next meeting.

Memorial Hospital is planning an educational event in the mall at the same time that the Car Seat Fitting station will be taking place outside. I offered that we do our Safety in and Around Cars program at this time in the mall. I will talk with Gates about having two cars out at the mall or maybe the Hummer.

Lt. Tim Williams from the Mishawaka Police Department will be offering a course in late March or April. Further information will be forthcoming when available.

Safe Kids Sign: Will purchase through Fast signs for about \$70.

Poison Control Information- Available. Two sets printed up with 8 pictures each. If I get more items I will add pictures as obtained. Total cost of items was \$10.16. Also included two sets of letters with each. Patricia and Carla have the two sets.

Ideas for Future events: Tim McBride contacted and he was thinking that they would do some event with Mishawaka in the Summer. (Riverfront days or Sumerfest). Unsure of the dates will try to find out information.

Ideas for Summer activities: Water Safety event, maybe get a pool place to set up a pool at a fair and discuss safety around pools, lakes and rivers. Also include bathtubs and buckets. Discussion about getting the Red Cross involved and maybe South Bend River Rescue. Will continue to discuss this event. Carla Bice will contact Jeff Rea and find out dates.

Thank You cards for Gates, Chick-fil-a and Robert Borelli at Channel 16 were sent..

Scheduled events.

Babies R Us Car Seat fitting stations: May 12th, July 21st, September 8.

Elkhart County: March 31st, May 19th, June 2nd, June 8th, June 16th, July 21st, August 4th, August 18th, September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

Names to add to our list:

Michaelleen Conlee, Director of Pediatrics Memorial Hospital, mconlee@memorialsb.org and Betty Kella, Director of Trauma Services at St. Joseph Regional Medical Center, kellae@sjrmc.com.

Next Meeting: March 28, 2007 at Community Coordinated Child Care, 3606 E. Jefferson Blvd. Phone # 289-7815 ext. 219

Respectfully Submitted,
Alice Blakesley

AGENDA

MARCH 28, 2007

ATTENDANCE: SIGN IN

MINUTES OF PREVIOUS MEETING AND FEBRUARY MEETING

FINANCIAL REPORT:

OLD BUSINESS:

TIM MCBRIDE CONTACT, JEFF REA CONTACT FROM CARLA

BANNER INFORMATION

GRANT INFORMATION

FUTURE PLANS AND IDEAS

ANY OTHER BUSINESS:



Safe Kids of St. Joseph County General Meeting Minutes January 11, 2007

Attendance: Alice Blakesley, Michelle Prade, Rita Wiginton, Betty Kella, Trish Adams, Carla Bice, Florence Jennings, Paige Smith

Minutes of the Previous Meeting were approved as received.

Financial Report: \$414.30 with outstanding bill for purchasing a safety jacket for the crossing guard who participated in the Walk to School program.

Alice Blakesley recommended an audit of the financial information be done monthly with a member present at the meeting to look over the current financial information and place a signature on the document. The document will be kept on file with the minutes of the meeting and a new financial statement would be printed up for the next meeting with a notation where the previous audit/signature was made.

Old Business:

CPST Courses – Paige Smith is coordinating a course to be offered at Memorial Hospital April 19, 20, 26, and 27. As soon as the instructors are committed it will be posted with Safe Kids. This course is by invitation only at the present time and Paige will let us know if it opens up.

Lt. Tim Williams from the Mishawaka Police Department will be offering a course in late March or April. Further information will be forthcoming when available.

Safe Kids Sign – Flo priced a 3x5 sign for \$75.00. Waiting on the logo from Ron. Alice Blakesley asked for a quote from Deco Art and have not received any info yet. Also when I was at Gates Chevy world I was told FastSigns is having a promotional in January of buy one get one free. I will check into the cost of a sign there.

Fed Ex employee participation – Flo checked with Jason and at the present time there is some transition in the office and would need to go through corporate office. We will invite again later when specific needs arise.

Poison Control Information- Continue working on the pictures for the boards. Tricia Adams attended a workshop in Indianapolis presented by the Indiana Poison Control and brought back much information. She will share with us the information. Poison Control Week is 3rd week in March. Alice Blakesley will take the products that Tricia has and make pictures of them. Alice will also get them laminated. We will need paper to print the pictures on. A motion to purchase photo paper for the pictures and spend \$10 - \$15 to make the display board was made and carried. Safe Kids would like to make two boards to have available.

New Business:

CPS Week 2007 – Since the last meeting I received information about CPS week 2007 for a grant and community event to provide information about Safety Belt Fit Test, Trunk Entrapment, Never Leave Your Child Alone and Spot the Tot. I applied for the grant and our Safe Kids Chapter was approved. Prior to applying I contacted Gates Chevy World and

Boys and Girls Club (requirement for grant to address age 8-10 tweens). Gates Chevy was very excited to work with us and we selected February 17, 2007 from 11-1 for the stations and asked if we would stay later is busy. I agreed that we would stay till 2 if busy. Volunteers needed to man the stations and everyone at the meeting agreed to help. Thank you all! (Rita will email me on availability). I emailed Ron Melser and asked if he would write up the press release and get me the Logo for Gates. Carla Bice has agreed to get flyers printed for the Boys and Girls Club. Alice will talk with Gates about give aways and what we could offer with both logos on them.

Good and Bad News: Keisha Nickolson our State Coordinator for Safe Kids Indiana is resigning effective January 17, 2007. She is taking a new position at IUPUI to further advance her career. Congratulations! And BOO HOO!

Future Activities:

Car Seat Fitting at Babies R Us on February 10, 2007 from 11 – 3. Technicians always needed.

CPS event at Kirks Chevy in Goshen from 4-7 p.m. Let Hollie Lambert know if available

Next Meeting: February 8, 2007 at Community Coordinated Child Care, 3606 E. Jefferson Blvd. Phone # 289-7815 ext. 219

Respectfully Submitted,
Alice Blakesley



Safe Kids of St. Joseph County General Meeting Minutes April 23, 2007

Attendance: Alice Blakesley, Carla Bice, Rita Wiginton, and Florence Jennings.
New representative from 4C's Colleen Spano.

Minutes of the March 1, 2007 meeting and the March 28 meeting were approved as received.

Financial Report: \$598.60 with outstanding bill for purchasing a Meijer gift card for the crossing guard who participated in the Walk to School program and banner \$65.

Old Business:

Financial Audit: Signed and will update monthly.

April 27, 2007 we will be participating in the Safety in and around Cars at UP Mall. Gates has generously offered to have a car at the mall and we will have the four stations again. They are Spot the Tot, NLYCA, Trunk entrapment and Seat Belt fit test for the tweens. Plan on attending.

Safe Kids Sign: I purchased a gift certificate from the WNIT auction and will get a banner made and possible two.

Carla checked into Summerfest and was told that health and safety exhibits would cost \$1000. We do not have that kind of money. She will check with Tim McBride to see if he has any plans about any fairs.

Safe Kids of St. Joseph applied for a grant for \$600 for hold two Safety in and around Cars events in our community during the next year. I will keep you informed on our approval.

Safe kids conference- Alice Blakesley and Ron Melser are attending and will bring information back.

Florence from Babies R Us has invited us to participate in her booth at the 4H fair and bring summer safety information.

Getting new community partners: Ideas for inviting new community partners to participate in Safe Kids. Draft a letter and tell about safe kids and invite to meeting.

Scheduled events.

Babies R Us Car Seat fitting stations: , July 21st, September 8.

Elkhart County: May 19th, June 2nd, June 8th, June 16th, July 21st, August 4th, August 18th, September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

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Next Meeting: May 21, 2007 at Babies R Us. 11:30 am

Respectfully Submitted,
Alice Blakesley



Safe Kids of St. Joseph County General Meeting Minutes May 21, 2007

Attendance: Alice Blakesley, Colleen Spano, Lynn Figg, Paige Smith, Margaret O'Hearn and Florence Jennings. New attendee Becky Emmert.

Minutes of the April 23, 2007 meeting were approved as received.

Financial Report: \$576.68 with outstanding bill for purchasing a Meijer gift card for the crossing guard who participated in the Walk to School program and banner \$65.

Old Business:

Financial Audit: Signed and will update monthly.

April 27, 2007 we participated in the Safety in and around Cars at UP Mall. Gates provided a car at the mall and we set up by J.C. Penney's. We gave out information on all four stations. They are Spot the Tot, NLYCA, Trunk entrapment and Seat Belt fit test for the tweens. Carla, Rita, Florence and Alice attended. We had a great turnout. More than 250 adults and children came by. Outside the mall a car seat check event was taking place that was also very successful. Thank you to all who helped.

Safe Kids Sign: I have taken the Safe Kids Logo to US Signcrafters and they are working with Alice on getting two signs made. Cost \$65.00.

Carla checked with Tim McBride and he is not planning any events this year due to the construction at the University of Notre Dame.

Safe Kids of St. Joseph applied for a grant for \$600 to hold two Safety in and around Cars events in our community during the next year. No information as of today.

Safe kids conference- Alice Blakesley discussed information about the recertification process for CPST. Worksheets available on the website of safe kids.

Florence from Babies R Us has invited us to participate in her booth at the 4H fair and bring summer safety information. We will provide summer safety information from safe kids. We will have one table and will arrange to staff it in shifts. Information about what day to be discussed at the next meeting. Plan on helping.

Kids Triathlon in South Bend, Margaret will check with Paul McMahon about doing some summer program. (Margaret called and they were not receptive to the idea).

Scheduled events.

Babies R Us Car Seat fitting stations: July 21st, September 8.

Elkhart County July 21st, August 4th, August 18th, September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

Next Meeting: June 25, 2007 at Babies R Us. 9:30 am

Respectfully Submitted,
Alice Blakesley



Safe Kids of St. Joseph County General Meeting Minutes June 21, 2007

Attendance: Alice Blakesley, Colleen Spano, Paige Smith, Florence Jennings, Carla Bice, BettyKella, and Ron Melser.

Minutes of the May 21, 2007 meeting were approved with adding Carla Bice to the Attendance.

Financial Report: \$547.74 with outstanding bill for purchasing a Meijer gift card for the crossing guard who participated in the Walk to School program and banner \$65.

Old Business: Financial Audit: Signed and will update monthly.

Safe Kids Sign: I have taken the Safe Kids Logo to US Signcrafters and they are working with Alice on getting two signs made. Cost \$65.00.

Safe Kids of St. Joseph applied for a grant for \$600 to hold two Safety in and around Cars events in our community during the next year. No information as of today.

Paige Smith discussed information about the recertification process for CPST. Worksheets available on the website of safe kids. Need 5 car seat checks, 4 hour community service/clinic to be documented in the last four months prior to recert. Also need 6 hours of CPS continuing education, articles, conference, web-classes.

Paige Smith will be presenting a fall review class of car seats @ Babies R Us. Date to be determined. This will be for 1 CEU for recertification. Watch email for invites. Safe Kids will help.

Florence from Babies R Us has invited us to participate in her booth at the 4H fair and bring summer safety information. We will provide summer safety information from safe kids. We will have one table and will arrange to staff it in shifts. Information about what day to be discussed at the next meeting. Plan on helping.

Ron Melser will draft up a letter to be given out to various agencies in the community to see if they would like to participate in Safe Kids. May also do a write up for the paper.

CPST course in Elkhart starting Wednesday Sept 12, 13, 14, and clinic on Saturday. Check web site for information and other courses.

Safe tip for the month was an idea that we could email safety tips to area child care facilities. This information would be thought out for the next year about what tip we would like to offer and Becky from 4 C could maybe email the information out for us. Bring ideas for the next 12 months that we could use.

Walk this way program for the fall. We hope to do two schools. We will check with the principles of Battel and Harrison. Do in Early October. Try to arrange for a police officer and a crossing guard to help.

Safe kids coloring books ?? unknown who was checking into these.

Scheduled events. Babies R Us Car Seat fitting stations: September 8.

Elkhart County July 21st, August 4th, August 18th, September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

Next Meeting: July 16, 2007 at Babies R Us. 1:30 pm

Respectfully Submitted,

Alice Blakesley



Safe Kids of St. Joseph County General Meeting Minutes July 16, 2007

Attendance: Alice Blakesley, Paige Smith, Carla Bice, Betty Kella, and Ron Melser, Jennifer Tayler.

Minutes of the June 25, 2007 meeting were approved with adding Carla Bice to the Attendance.

Financial Report: \$482.74 with outstanding bill \$50 for purchasing a Meijer gift card for the crossing guard who participated in the Walk to School program.

Old & New Business:

- Safe Kids Sign: Is complete and Alice has them both at a cost of \$65.00.
- Walk this way program. Event will be on Wed Oct 3. We were awarded a Tier 2 grant for Walk this way. This consists of materials only. Unsure of why we did not receive a Tier 1 (This is if you received a grant in 2006 in which we did). Alice to discuss with Autumn about this. We will check with the principles of Battel and Harrison. Alice has 2 conference call left for this grant, with on Thursday of this week. Florence is getting a Fedex rep to participate with the event, if not Paige also has a contact. An evaluation will need to be sent in by Nov 1st.
- St. Joseph County Fair. Florence from Babies R Us has invited us to participate in her booth at the 4H fair and bring summer safety information. We will provide summer safety information from safe kids. We will have one table and will arrange to staff it in shifts. Information about what day to be discussed at the next meeting. Plan on helping. Autumn has sent us some material to use at the Fair. Carla has taken some of the information to make copies.
- Safety in and Round Cars. Alice to call Gates Chevy to find out what events they have coming up.
- Paige has a CPST class coming up from Sept 12-15. If anyone has questions about CPST credits or class please e-mail her at: carseatRN@sbcglobal.net
- Ron Melser will draft up a letter to be given out to various agencies in the community to see if they would like to participate in Safe Kids.
- Safe tip for the month will start in Jan 2008. The Safety tips were an idea that we could email safety tips to area child care facilities. This information would be thought out for the next year about what tip we would like to offer and Becky from 4 C could maybe email the information out for us. Bring ideas for the next 12 months that we could use.
- Paige read a letter from Sue McLain regarding CPS Observational Surveys. We strive to collect 40 surveys in four hours. We ask that PD look for vehicles with children, and we simply do a quick survey to observe how they are restrained. We do not fix anything, but if we see a problem, we give them information for the local PFS locations in their county. If anyone can help please contact Sue McLain 219-324-6966 home, 219-363-1286 cell, or buckleup@comcast.net
- Ron is going to look at creating a flyer for the St. Joseph County Chapter.

Scheduled events. Babies R Us Car Seat fitting stations: September 8.

Elkhart County July 21st, August 4th, August 18th, September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

Next Meeting: Tuesday, August 21 2007 at Sister Maura Brannick Health Center 326 S. Chapin St (Corner of Chapin & Western). 8:30 am.

Respectfully Submitted,
Ron Melser Jr.



Safe Kids of St. Joseph County General Meeting Minutes August, 2007

Attendance: Alice Blakesley, Carla Bice, Rita Wiginton, Florence Jennings, and Jennirfer.

Minutes of the July 25, 2007 meeting were approved as received.

Financial Report: \$432.75 with outstanding bill for purchasing a Meijer gift card for the crossing guard who participated in the Walk to School program.

Old Business:

Safe Kids signs are in and shown at the meeting. We have two signs 3x4 with gromuts. If anyone needs one to use just let me know.

St. Joseph County fair booth did not happen, some sort of confusion with the fair board.

Our Summer Safety Program was conducted on August 14 at the Sister Maura Health Clinic. It was a hot summer day and Rita, Alice and Florence participated. We talked about outdoor safety and not to forget to watch your kids around water since summer is still here. There were about 100 participants. We gave away rubber ducks after the children participated in the game questions. Nice turnout. Thanks Carla for setting this up.

Safety in and Around Cars. We received approval for \$500 Grant for conducting 2 safety in and around car programs during the year. I left a message with Shelly from Gates and will get in contact with her about when we could have our events, maybe in conjunction with one of their sales events. Ideas is to have one again at the mall around Thanksgiving just as a reminder to parents and then another one in the spring.

Letter to invite new agencies/businesses to participate in Safe Kids. Ron is working on something. Brochure from Safe Kids Indiana might be a nice thing to add to the letter. I'll check with Autumn about getting more or a download of it.

Monthly Safety Tips: Jennifer from 4C's will do our emailings of the tip of the month for daycares and other appropriately agencies. We need to come up with ideas for these tips. Thought for Janurary was Winter Safety

Walk this way school program will take place October 1, 2007 at Battel arrive at 12:45, program to start at 1:00. We will do two presentations, one to the younger students and one to the older students. After the presentations we will be outside at the corner(s) to reinforce the information presentated with the students. Please let Alice know who is available to help. We have decided to get t-shirts for the Safe Kids members that can help out so the kids know who we are. Email me ASAP and let me know you size if you can help.

Halloween safety gathering. We will be joining HealthWorks Kids Museum in their Halloween party for the community. We are planning to have a scavenger door to door hunt for safety issues. Healthworks will also have other things going on. We will receive materials for this event from SafeKids Worldwide (no money). From my conference call it appears that we will get parent info, reflective treat bags, and another reflective item to give

away. Looks like we can have lots of fun. Next meeting lets plan more specifics for this event.

South Bend Clinic held a health and safety fair in New Carlisle on the second Sunday in August at Hamilton Grove. Carla attended as said this was a big event. She will offer for us to do a booth next year when she gets the call for the next event. Keep your calendars open for the second Sunday of 2008 in August.

Upcoming events:

Scheduled events.

Babies R Us Car Seat fitting stations: September 8.

Elkhart County: September 8th, September 15th, October 6th, October 13th. Check with Hollie Lambert for more information 574-523-2112.

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Next Meeting: September 25, 2007 At Sister Maura Health Center corner of Western and Chapin at 0830

Respectfully Submitted,

Alice Blakesley

Agenda for September 25 Meeting

Safety In and Around Cars

Letter from Ron

Monthly Safety Tip – Logo

Walk to School programming

Halloween Program

Upcoming events

Safe Kids of St. Joseph County
General Meeting Minutes
October 23, 2007 0830 at Babies R Us



Balance: 439.53
Attendance: Rita, Florence, Paige, Alice
Minutes of Previous meeting: Not received

Safety In and Around Cars: Plan on doing two before June 1. Grant for \$500 so that we can purchase some giveaways or what ever we think we need. Maybe copy some coloring sheets. Alice has not contacted Shelly yet but will get a hold of her prior to the next meeting.

Brochure and letter to increase interest in other community agencies. Ron made a brochure and letter to send to prospective agencies that we might like to be involved in Safe Kids. We need to come up with a list of agencies that we can send this to. Any ideas let me know.

Monthly Safety Tip: Let get our ideas out so that we can start this in January of 2008. Winter safety is the first one for 2008.

Walk this Way program was held on October 1, 2007. We presented to two groups k-2 and 3-6. The children seemed very interested in what we were saying and took an active role in the presentation. I took flyers out to the school and they were hanging in the school when I returned. We gave 300 reflector zipper ties and were 4 short. I gave 4 Halloween zipper ties to make of the 4. We had representation in the South Bend Tribune on October 9, 2007. I have a copy if anyone wants to see it. We presentated to 304 students and 16 teachers. A couple of parents were present. An article was in the school newsletter to invite parents to the program.

Halloween event will be October 24, 2007 at Healthworks Kids Museum from 4-6 p.m. Anyone interested in helping please email Alice @ ablakesley@memorialsb.org. Plan on having a scavenger hunt with information at each station. HealthWorks will be making a tunnel for the kids who finish the hunt to go through. We will have volunteers from SADD groups from Marion High School to help with the stations. Name tags will be available for the volunteers at the front desk.

Thank you note for Carla to write for the \$100 Donation for the Walk this Way program.

Car Seat Clinic this Saturday October 27, 2007 Babies R Us. 4 Seats given to Paige Smith to use. Our Chapter does not have anymore seats at the present time for distribution.

If we need Xeroxing for our projects Florence can get them done at .03 cents a copy.

Paige Smith will be arranging to have a class to earn CEU's for you CPST recertification. Planning on doing this in January or February of 2008. Safe Kids will provide refreshments up to \$50. Hours tentatively will be evening hours. Watch for more information.

Possible CPST course in March with Elkhart County and then one in the Fall. Contact Paige Smith for details.

Think about dates for next year, so that we may apply for funding through our chapter.
Respectfully Submitted,

Alice Blakesley, R.N.
Injury Prevention Coordinator, Memorial Trauma Services